

# Missouri FBLA-PBL

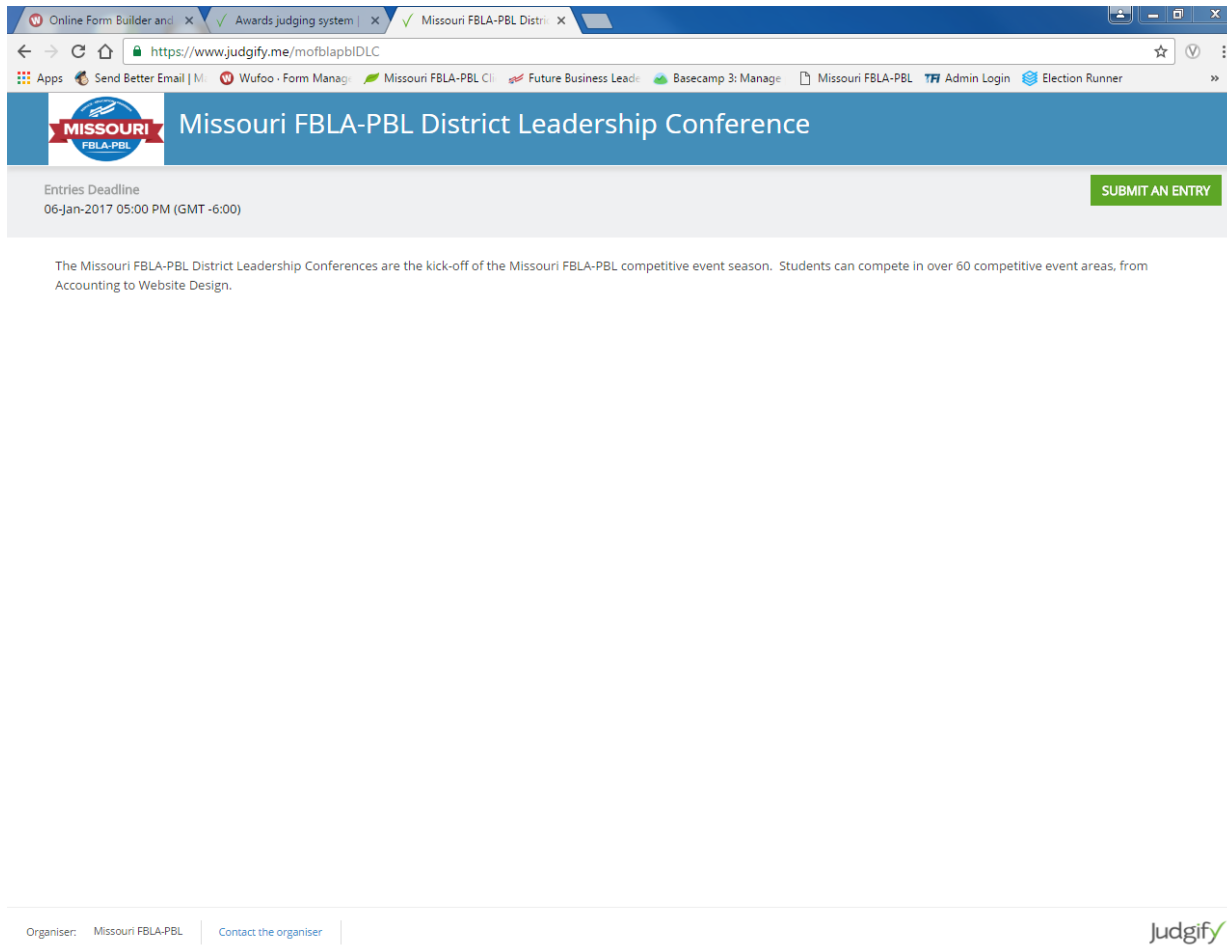
## Competitive Event Submissions

*An instruction guide*

# Welcome to Judgify

- Starting with DLC 2017, Missouri FBLA-PBL will use Judgify for all competitive event submissions for prejudging
- Judgify is similar to Wufoo, but offers several key distinctions
  - Ability to **view** and **edit** any submission
  - Digital scoring rubrics for accuracy

# Landing Page

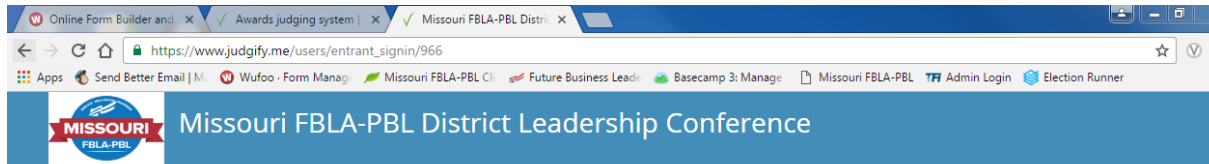


The screenshot shows a web browser window with the URL <https://www.judgify.me/mofblapblDLC>. The page features a blue header with the Missouri FBLA-PBL logo and the text "Missouri FBLA-PBL District Leadership Conference". Below the header, there is a section for "Entries Deadline" with the date "06-Jan-2017 05:00 PM (GMT -6:00)" and a green button labeled "SUBMIT AN ENTRY". A red arrow points to this button. Below the deadline section, there is a paragraph of text: "The Missouri FBLA-PBL District Leadership Conferences are the kick-off of the Missouri FBLA-PBL competitive event season. Students can compete in over 60 competitive event areas, from Accounting to Website Design." At the bottom of the page, there is a footer with the text "Organiser: Missouri FBLA-PBL" and a link "Contact the organiser", along with the "Judgify" logo.



Step 1: Visit [www.judgify.me/mofblapblDLC](https://www.judgify.me/mofblapblDLC) and select “Submit an Entry”

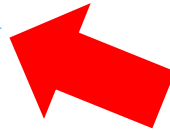
# Login or Create an Account



Please log in to submit your entry

  
  
[I forgot my password](#)  

[New User ? Click here to Register](#)



## Step 2: Register for an account

(Note: This will be your chapter's account for both DLC and SLC. Ensure that the adviser who creates the account is prepared to manage all DLC and SLC submissions.)

*Once you have created an account, you may simply login each time you return to submit an additional event.*

# Creating an Account

Online Form Builder and | Awards judging system | Missouri FBLA-PBL Distri

https://www.judgify.me/events/entrantdetail/966/30445

Apps | Send Better Email | Wufoo - Form Manag | Missouri FBLA-PBL Cl | Future Business Lead | Basecamp 3: Manage | Missouri FBLA-PBL | Admin Login | Election Runner

MISSOURI FBLA-PBL Missouri FBLA-PBL District Leadership Conference Entries Deadline 06-Jan-2017 05:00 PM (GMT -6:00) 86 Days left

### Entrant Profile

Registration:

First Name:

Last Name:

Email:

Password:

Country:

Chapter Information

Chapter Name: \*

Chapter Number: \*

FBLA District: \*

Adviser Information

**Step 3: Complete the registration information for your chapter**  
(Note: If you make an error, you can go back and edit at a later date in your user profile).

Adviser information has no fields below, but will auto-populate using the information you key in.

# Submitting an Event

Online Form Builder and Missouri FBLA-PBL Distr

https://www.judgify.me/events/formsubmission/966/46887

Apps Send Better Email | M Wufoo Form Manag Missouri FBLA-PBL Cl Future Business Lead Basecamp 3: Manage Missouri FBLA-PBL Admin Login Election Runner

MISSOURI FBLA-PBL

Missouri FBLA-PBL District Leadership Conference

Entries Deadline 06-Jan-2017 05:00 PM (GMT -6:00) 86 Days left

Chris D...

### Submission Details

Competitive Event Submission

Category: \* Choose one ...

Chapter Name & Event:   
 \* Please enter your chapter name followed by your event name (ex. Puxico Graphic Design)

Student(s) Information

Chapter Name: \*

Student Name #1: \*

Student Name #2:

Student Name #3:

Submit Submit & Add New Save As Draft Cancel

Step 4: Select the event you are submitting

Step 5: Enter the Chapter Name & Event

(Note: This must be 100% accurate. Any typos or incorrect information may cause a judging error).

# Submitting an Event

Missouri FBLA-PBL District Leadership Conference  
Entries Deadline: 06-Jan-2017 05:00 PM (GMT -6:00) 86 Days left  
Chris D...

Submission Details

Competitive Event Submission

Category: \* Digital Video Production

Chapter Name & Event: \*  
*Please enter your chapter name followed by your event name (ex. Puxico Graphic Design)*

Digital Video Production: Website URL:

Student(s) Information

Chapter Name: \*

Student Name #1: \*

Student Name #2:

Student Name #3:

Submit Submit & Add New Save As Draft Cancel

Step 6: Upload the required information for the event

Step 7: Enter the student and chapter information

Step 8: Save As Draft if your students have not completed all their work for an event  
(Ex. Only 2 of 5 jobs complete for Graphic Design).

Step 8: Submit the entry or Submit & Add New if you have another event ready for submission.

(Note: You can go back and add events through the deadline at any time).

# Submitted Events Report

Online Form Builder and x Missouri FBLA-PBL Distri x

https://www.judgify.me/events/mysubmission/966





Missouri FBLA-PBL District Leadership Conference

Entries Deadline 06-Jan-2017 05:00 PM (GMT -6:00) 86 Days left

Chris D...

My Profile Submit a New Entry

Submitted Entries (1)

	Status	ID	Chapter Name Event	Category
   	Completed	DVP-0001	SEMO Digital Video Production	Digital Video Production

Step 12: View, Edit, or Withdraw a submission

Step 11: Review all submissions for accuracy and completion

Step 10: Submit a New Entry until all events are uploaded



# Viewing an Entry

The screenshot shows a web browser window with the URL <https://www.judgify.me/events/mysubmission/966>. The page header includes the Missouri FBLA-PBL logo and the text "Missouri FBLA-PBL District Leadership Conference". The entries deadline is "06-Jan-2017 05:00 PM (GMT -6:00)" with "86 Days left" remaining. The user is logged in as "Chris D...".

The main content is a modal window titled "SEMO DIGITAL VIDEO PRODUCTION" with a close button (X). The modal is divided into two sections:

- Competitive Event Submission**
  - Category : Digital Video Production
  - Chapter Name & Event : SEMO Digital Video Production
  - Digital Video Production: Website URL : <https://mofbla.wufoo.com/build/>
  - Endorsement email :
- Student(s) Information**
  - Chapter Name : SEMO
  - Student Name #1 : Chris Dzurick
  - Student Name #2 :

At the bottom right of the modal, there are "Print" and "Close" buttons.

View an entry for details on the submission, including links and uploads. Test for accuracy.

# Editing an Entry

Online Form Builder and x Missouri FBLA-PBL Distri x

https://www.judgify.me/events/formsubmission/966/46887

Apps Send Better Email | M Wufoo · Form Manag Missouri FBLA-PBL Cl Future Business Lead Basecamp 3: Manage Missouri FBLA-PBL Admin Login Election Runner

**MISSOURI**  
FBLA-PBL

Missouri FBLA-PBL District Leadership Conference

Entries Deadline  
06-Jan-2017 05:00 PM (GMT -6:00)

86 Days left

Chris D...

Submission Details

Competitive Event Submission

Category: \* Digital Video Production

Chapter Name & Event: SEMO Digital Video Production  
\* Please enter your chapter name followed by your event name (ex. Puxico Graphic Design)

Digital Video Production: Website URL: https://mofbla.wufoo.com/build/

Student(s) Information

Chapter Name: \* SEMO

Student Name #1: \* Chris Dzurick

Student Name #2:

Student Name #3:

Submit Cancel

Edit an entry to change a link or upload.

(Note: Editing a student name here DOES NOT edit their registration information. Registration details cannot be changed after December 7.)

# Withdrawing an Entry

Missouri FBLA-PBL District Leadership Conference

Entries Deadline: 06-Jan-2017 05:00 PM (GMT -6:00) 86 Days left

Chris D...

[My Profile](#) [Submit a New Entry](#)

Submitted Entries (1)

Status	ID	Chapter Name Event	Category
Completed	DVP-0001	SEMO Digital Video Production	Digital Video Production

Withdraw an entry for a student/team who is no longer competing.